



## BOARD OF COUNTY COMMISSIONER'S

### MINUTES

MONDAY, NOVEMBER 19, 2018

**Prayer and Pledge of Allegiance** were led by Rod Cleveland.

Chairman Rod Cleveland called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 19th day of November 2018 in meeting Room 200 of the Cleveland County Office Building. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Richie Fink, Foreman, represented Harold Haralson, Vice-Chairman  
Darry Stacy, Member  
Tammy Belinson, Secretary

Harold Haralson, Vice-Chairman, was absent.

**Others present were:** Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Alison Vinson, Brenda Hill, Brian Wint, Bryan Jenkins, Chief of Operations Jose Chavez, Chief of Detention Jacob Wheeler, Daniel Thatcher, Denise Ellison, George Mauldin, Jacob McHughes, John Roberts, Joy Hampton, Laurie Beth Marshall, Laura Smith, Melinda Duke, Sarita Scott, Susan Burr, Sheriff Todd Gibson, Tony Terrell, Tara Douglas, Carrie Davis, Dan Richwine, Kali Morrison and Alexis Verplank.

After the reading of the minutes of the regular meeting **November 13, 2018** and there being no additions or corrections, Darry Stacy moved that the minutes be approved. Rod Cleveland seconded the motion.

The vote was: Rod Cleveland, yes; Richie Fink, yes; Darry Stacy, yes.  
Motion carried.

#### **A. Old Business:**

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Darry Stacy, to **award** to the only bidder, L.G. Construction, Co., Inc., in the amount of \$20,315.00 for **Bid #HD-1883** – Convert existing Women's restroom at the Cleveland County Health Department into a uni-sex restroom with shower.  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richie Fink, yes.  
Motion carried.

2. Upon the recommendation of County Clerk Tammy Belinson, Rod Cleveland moved, seconded by Darry, to **strike** from the agenda the Contract Amendment for additional financial signature keys for the new software system by Tyler Technologies.  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richie Fink, yes.  
Motion carried.

**B. Items of Business:**

1. **Presentations** were made by Kali Morrison and Carrie Davis on the **Pre-Trial Program**.

Chairman Rod Cleveland said that the following Items, No. 2 through No. 17, are **Consent Items** and are routine in nature: Darry Stacy moved to **approve** the Consent Items. Rod Cleveland seconded the motion:

2. **Invoice #3** in the amount of \$288,289.66 to Cimarron Construction for construction services on CDBG Project 9 CDR.
3. **Change Order #4** on CDBG DR Project 9 CDRC to reflect a credit change cost deduct of \$89,787.83 which represents 9.65% of the revised contract bid price. The new contract price is \$929,799.77.
4. **Agreement** between Cleveland County Board of Commissioners and Peopleready to supply temporary staffing to Cleveland County.
5. **Agreement** between Cleveland County and Affordable Construction Co.to remove and replace wall for installation of washer and dryer at the Cleveland County Detention Center in the amount of \$3000.00.
6. **Notice** of Schedule of Regular Board of County Commissioners Meetings for 2019 calendar year.
7. **Declaration of Surplus** of the following equipment from Cleveland County Clerk’s Office to be sold at Auction:
  - a. F213-42 HP Digital Scanner
  - b. F213-18 Lexmark Printer
  - c. F201-66 IBM Wheelwriter 3000 Typewriter
8. **Declaration of Surplus** of the following equipment from Cleveland County District #2 to be sold at Auction:
  - a. D208-03 Port A Cool Evaporative Fan 36”
  - b. D330-38 Stihl Chainsaw
  - c. D301-98 1996 Chevrolet Pickup Truck 1500

- d. D301-159 2005 Silverado C1500 Chevrolet Pickup Truck
- e. D302-285 10 Ton Truck Tank

**9. Declaration of Surplus** of the following equipment from the County Assessor’s Office to be sold at Auction:

- a. H205-10 Kodak Digital Camera Z650
- b. H205-12 Kodak Digital Camera Easyshare Z1015
- c. H205-2 Sony Digital Camera MCV-CD400
- d. H205-6 Kodak Digital Camera Easyshare P850
- e. H205-8 Kodak Digital Camera Easyshare DX7590

**10. Declaration of Surplus and Resolution** Disposing of the following items from the County Assessor’s Office. These items are to be junked.

- a. Chairs H102-1015
- b. Typewriters H201-21
- c. Adding Machines H203-55, H203-58, H203-61, H203-62, H203-67, H203-68, H203-69.
- d. Desktop Printers H213-6, H213-15, H213-26, H213-31, H213-38, H213-41.
- e. Old Monitor H218-166
- f. Cameras/Broke H205-14, H205-15, H205-19, H205-23

**11. Declaration of Surplus and Resolution** Disposing of F221-3, Neopost Postage Scale from the Cleveland County Clerk’s Office. This item is to be junked.

**12. Declaration of Surplus** of F217-10, Minolta Microform MS600 Laser Printer, Workstation, Zoom Lens, Manual Mask, Roll Film Carrier, Imaging Unit from the Cleveland County Clerk’s Office to be sold at auction.

**13. Approval of Allocation** of Alcoholic Beverage Tax in the amount of \$51,199.96.

**14. Approve** the October 2018 Monthly Reports from the following Officers:

- a. **Bryant Rains**, County Election Board Secretary
- b. **Tammy Belinson**, County Clerk
- c. **Jim Reynolds**, County Treasurer
- d. **Doug Warr**, County Assessor
- e. **Marilyn Williams**, County Court Clerk
- f. **Todd Gibson**, County Sheriff
- g. **Keith Reed**, County Health Department Director

**15. Approve** the following 2017 – 2018 Lapsed Appropriations:

- a. County Clerk Preservation Fee Fund \$ 25,533.92
- b. Fairgrounds Fund \$ 122.50
- c. Highway Unrestricted Fund \$ 12,788.89
- d. Sheriff Commissary Fund \$ 84.90
- e. Sheriff Revolving Fund \$ 3,099.15

f. Sheriff Service Fee Fund \$ 297.78

**16. Review, Audit, Approve or Disallow Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.**

**17. Review, Audit, and approve or disallow claims for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.**

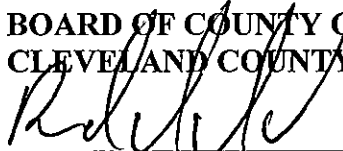
The vote was: Rod Cleveland, yes; Richie Fink, yes; Darry Stacy, yes.  
Motion carried.

**END OF CONSENT**

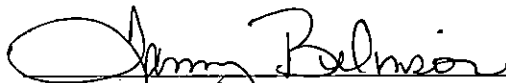
- C. There was no **new business** to come before the Board for discussion.
- D. The **Commissioner’s** discussions about **County Business** concerned the upcoming holiday in which the Board wished everyone **Happy Thanksgiving**.
- E. There were **no comments** made by the **Public**.
- F. There being no further business to come before the Board, Darry Stacy moved, seconded by Rod Cleveland, that the meeting be **adjourned** at 1:07 P.M.  
The vote was: Rod Cleveland, yes; Richie Fink, yes; Darry Stacy, yes.  
Motion carried.

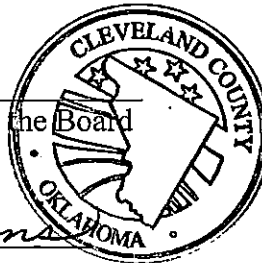
(Clerk’s Note: Agenda was posted on November 16, 2018 @ 10:21 A.M.)

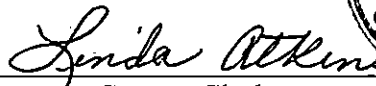
BOARD OF COUNTY COMMISSIONERS  
CLEVELAND COUNTY, OKLAHOMA

  
\_\_\_\_\_  
Rod Cleveland, Chairman

ATTEST:

  
\_\_\_\_\_  
Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by:   
\_\_\_\_\_  
Deputy County Clerk